



MESA UNIVERSITY PROGRAM

2022-2023 DELIVERABLES SCHEDULE

(Contract Dates: July 1, 2020 - June 30, 2023)

Deliverable	Due Date	Comments / Notes
Start of Year: <ul style="list-style-type: none"> ✓ Cover Sheet ✓ Goals ✓ Budget ✓ Budget Narrative ✓ Industry/Volunteer Support Information 	Monday August 15th 2022	<ul style="list-style-type: none"> • To identify center responsibilities, set annual goals and budget funds appropriately. • To identify external support received by center.
End of Year Recognition Event Survey Student Data and Demographic Summary <ul style="list-style-type: none"> ✓ MESA University Program Data Elements ✓ 2021-2022 Graduates Data ✓ 2022-2023 Current Enrollment Data 	Friday March 10th 2023	<ul style="list-style-type: none"> • To plan for MESA Statewide site visits. • To track student demographic data for MESA and UCOP
Carryforward Request/ Budget Change Form <i>(if applicable)</i> and List of Upcoming Summer 2023 Programs <i>(include opportunities for Industry/Volunteer involvement, if any)</i>	Friday May 12th 2023	<ul style="list-style-type: none"> • To enhance MESA Budget allocation process (i.e., determine availability of funds for next fiscal year, etc.) • To compile information for Industry partners
End of Year: <ul style="list-style-type: none"> ✓ Program Progress Report ✓ Final Expenditure Report (Fiscal Year Cash Reconciliation Report with Narrative) ✓ Additional Grant Report (if applicable) 	Friday August 18th 2023	<ul style="list-style-type: none"> • To assess completion of program goals and determine Center needs. • To determine individual and Statewide use and availability of resources, and to determine availability of funds for next fiscal year. • To report use of additional grants.